



Village of Bald Head Island

Development Services Department

List of Required Inspections

1. **Temporary Service Pole** – when set in place and called in by electrical contractor.
2. **Piling Delivery** – when pilings are delivered to the job site, before any pilings set into the ground.
3. **Piling Penetration** – after pilings are set in the ground and before any pilings are cut off or notched. Flood plain elevation marked on pilings at this time.
4. **Wall Sheathing** – after all wall plywood is properly nailed to the wall, before felt paper or Tyvek installed.
5. **Roof Sheathing** – after all roof plywood is properly nailed to the roof, before felt paper is installed.
6. **Rough-In Electrical Inspection** - to be made when all rough-in wiring is complete, including ALL boxes in place, ALL wires tied together, and ALL boxes made up including draft stopping ALL holes.
7. **Rough-In Mechanical Inspection** – to be made when ALL ductwork is in place, condensation lines in place with proper drain and ALL draft stopping in place.
8. **Rough-In Plumbing Inspection** – to be made when ALL drain and water lines are in place with water test on lines and draft stopping in place.
9. **Framing Inspection** - to be made when ALL subs inspections are complete, ALL hurricane clips, tie downs, and bolts are in place, ALL felt or Tyvek installed, and ALL fire and draft stopping in place.
10. **Insulation** – to be made when ALL above listed inspections are approved and insulation is in place.
11. **Other Inspections** – items such as fireplaces, gas lines, any footings or slabs, etc. made when ready and called, before walls closed up or concrete poured, etc. Slabs require termite treatments with documentation provided to the Building Inspector.
12. **Final Inspection** – made when ALL trades have finished, and structure is complete. Electrician needs to have temporary 120 Volts on house to check receptacle polarity and fire alarm system. Generally, ALL Final Inspections can be done at one time.
13. If you are in a Flood Plain – FINAL ELEVATION CERTIFICATE is required five (5) days before Final Inspection is done.
14. Building Permit Card must be on display at all times. No permit displayed – no inspections done.
15. ****Prior to issuance of Certificate of Occupancy****, a foundation survey or final as-built survey must be completed and turned in to Building Inspections.